



# Global 30: Future Global Leadership (FGL)

2016 Academic Year  
(October 2016 Enrollment)

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## Application Guidelines for International Graduate Programs in Engineering

### International Mechanical and Aerospace Engineering Course (IMAC-G)

Master's Degree Program  
Doctoral Degree Program

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TOHOKU  
UNIVERSITY

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Graduate School of Engineering  
Tohoku University

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## 1. Admissions Policy

Tohoku University is committed to providing education and research programs of the highest international caliber. Drawing on a proud tradition, many faculties, graduate schools, and associated research institutes are united in their aim to serve as a comprehensive center for the creation of knowledge, and as a research-oriented university centered on the graduate schools, which also collaborate with the faculties.

In the Tohoku University tradition of “Research First,” the Graduate School of Engineering is equipped with the staff and facilities necessary for carrying out cutting-edge research. The educational goal of the Graduate School is to develop researchers with outstanding abilities who are capable of original thinking, and engineers with highly specialized knowledge. They will be able to carry out their own creative research and play a major role in the progress and innovation of future science and technologies, rooted in a broad perspective and deep knowledge of humanity and nature, with the aim of realizing a safe, fulfilling society.

**The Graduate School of Engineering looks for the following traits in prospective students.**

- Fundamental scholastic abilities in engineering studies, and a compelling desire to study at the Graduate School of Engineering.
- The ability to develop original ideas and to undertake self-motivated research with great dedication.
- The ability to work cooperatively as part of a team and communicate with others.
- A deep interest in nature and human society, and a desire to contribute to human welfare by creating future technologies benefiting people and the environment.
- Wide-ranging knowledge and the flexibility to put that knowledge to use in order to become engineers and researchers capable of playing active roles internationally.

The graduate program in the International Mechanical and Aerospace Engineering Course (IMAC-G) was established in October 2009. This course is one of the courses offered under the Global 30 program at Tohoku University, and is organized by the Graduate School of Engineering. The main aim of IMAC-G is to cultivate global-minded engineers and leaders who can take up active roles in the development of cutting-edge technologies based on mechanical engineering.

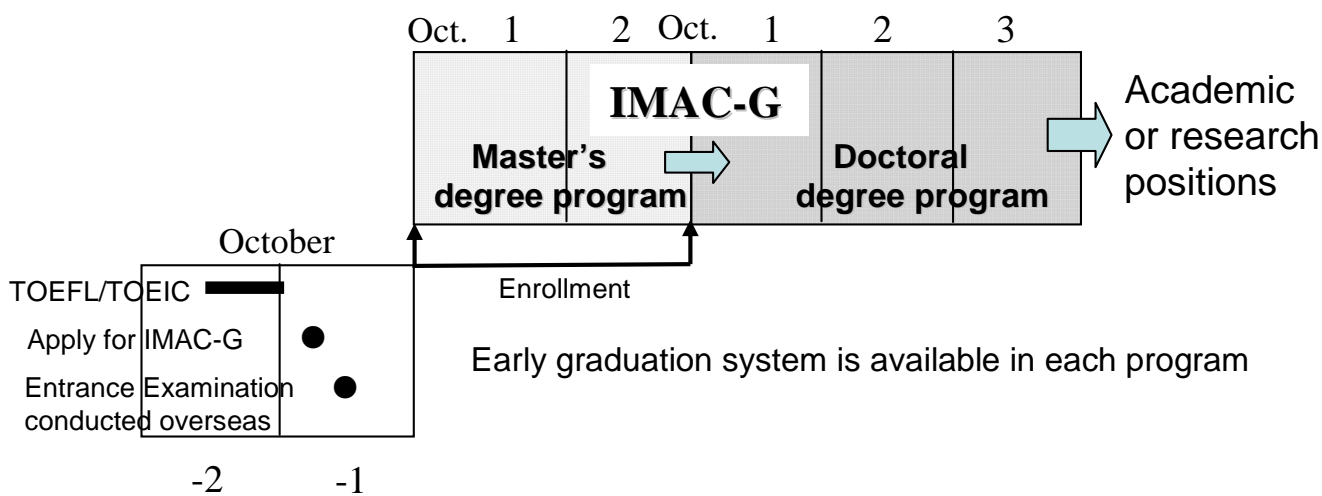
## 2. Outline of IMAC-G

The IMAC-G is one of the Future Global Leadership (FGL) Programs that were launched in fall, 2009, with the support of the “Global 30” project that was a Ministry of Education, Culture, Sports, Science and Technology (MEXT) program to further promote the internationalization of core Japanese higher education institutions and to turn them into world-class international education and research centers.

The IMAC-G is aiming at enthusiastic global-minded international students who aspire to assume key international leadership roles in the future. All lectures in the IMAC-G program are conducted in English.

The schematic career-path in IMAC-G is shown in the figure below. The academic calendar of IMAC-G starts in October. Students are screened via an entrance examination held in June in the enrollment year. The examination is held not only in Japan but overseas as well. This makes the application procedure more accessible for students outside of Japan.

Students can enroll in the IMAC-G master's or doctoral program. As the master's program directly connects to the doctoral program in IMAC-G, students have the opportunity to conduct cutting-edge research throughout both graduate programs.



**IMAC-G Program Career-path**

The following five departments are participating in IMAC-G. Candidates will choose one department to enroll in from the five departments listed below:

- Mechanical Systems Engineering
- Finemechanics
- Aerospace Engineering
- Quantum Science and Energy Engineering
- Robotics

The total number of annually accepted students is approximately ten .

### 3. Qualifications for Admission

- Those who have received a university education in Japan as international students or in an overseas university are eligible to apply for the International Graduate Programs in Engineering.
- Applicants for the **Master's Degree Program** must fulfill one of the following requirements.  
The applicant must:
  - (1) Have graduated from university or expect to graduate by September 2016.

- (2) Have received a bachelor's degree under Article 104 Paragraph 4 of the School Education Law of Japan, or expect to receive such a degree by September 2016.
- (3) Have completed at least 16 years of school education overseas, or expect to complete such education by September 2016.
- (4) Have completed at least 16 years of school education in Japan by taking correspondence courses offered by schools outside Japan, or expect to complete such education by September 2016.
- (5) Have completed a university education by taking courses designated by the Minister of Education, Culture, Sports, Science and Technology in an educational institution in Japan recognized as adopting the educational system of a foreign country and having the curriculum of that country (only when the person completing that education is regarded as having completed 16 years of that country's education), or expect to complete such education by September 2016.
- (6) Have completed a specialized course of a special training school designated by the Minister of Education, Culture, Sports, Science and Technology (only when the schooling is at least four years in length and other criteria stipulated by the Minister are met), on or after the date stipulated by the Minister, or expect to complete such a course by September 2016.
- (7) Have been designated as eligible by the Minister of Education, Culture, Sports, Science and Technology under ministerial ordinance No. 5 of 1953.
- (8) Have completed 15 years of school education in a foreign country, or have completed 15 years of school education in Japan by taking correspondence courses offered by schools outside Japan; or have completed a university education by taking courses designated by the Minister of Education, Culture, Sports, Science and Technology in an educational institution in Japan recognized as adopting the educational system of a foreign country and having the curriculum of that country (only when the person completing that education is regarded as having completed 15 years of that country's education), and is recognized by this Graduate School of Engineering as having obtained the necessary credits with excellent grades.
- (9) Have been admitted to the graduate school of another university in accord with Article 102 Paragraph 2 of the School Education Law and be recognized by this Graduate School as having suitable academic ability for study in this program.

- Applicants applying for the **Doctoral Degree Program** must meet either one of the following requirements.

The applicant must:

- (1) Have a Master's degree, or be a Master's student who expects to obtain a Master's degree by September 2016. The Master's degree acquired or to be acquired must be equivalent to the Master of Engineering degree awarded by Tohoku University, which includes both research and thesis components.
- (2) Have been involved in research for a minimum of two years in an internationally accredited College, University or Research Institute after acquiring a Bachelor's degree from a Japanese

accredited College or University, or have an equal or higher level of academic ability to a Master's degree holder.

**Note:** Applicants who do not satisfy any of the above qualifications should contact the Graduate Academic Affairs Section (see 13. Contact Information).

## 4. Requirements for Admission

All applicants must satisfy the following two requirements:

(1) Applicants must have taken one of the following on or after July 1, 2014: TOEFL-iBT, TOEFL-PBT, TOEIC or IELTS (Academic Module).

By the time of their application, applicants must have obtained a score equal to or greater than that required by the school of engineering as shown below.

TOEFL	iBT	79 or higher
	PBT	550 or higher
TOEIC		730 or higher
IELTS		6.0 or higher

(2) Applicants must have earned an evaluation point of 2.30 or higher as calculated based on coursework grades in their latest submitted transcripts, as shown below.

Scale	Grade				
4 Scale Evaluation	A		B	C	F
	100-80		79-70	69-60	59-
5 Scale Evaluation	S	A	B	C	F
	A	B	C	D	F
	100-90	89-80	79-70	69-60	59-
Evaluation Point	3	3	2	1	0
Total Credits	N4	N3	N2	N1	N0

$$\text{Evaluation Point} = \frac{(N4 + N3) \times 3 + N2 \times 2 + N1 \times 1 + N0 \times 0}{N4 + N3 + N2 + N1}$$

**Note:**

1. Applicants for Master's Degree Program

The evaluation point is calculated based on the undergraduate transcript.

2. Applicants for the Doctoral Degree Program

The evaluation point is calculated based on graduate school (Master's course) transcripts.

## 5. Period for Submission of Applications

(1) Deadline: April 22 , 2016.

(2) Submission

(a) By mail or in person

All application documents should be received by the deadline at the address below. Applicants who intend to submit their applications in person should go to the office during office hours from 9:00 a.m. to 4:30 p.m. (the office is closed from 11:45 a.m. to 1:00 p.m.).

### Mailing Address:

Graduate Academic Affairs Section  
Graduate School of Engineering  
Tohoku University  
6-6-04 Aramaki Aza Aoba, Aoba-ku, Sendai, Miyagi 980-8579, Japan  
tel. +81-22-795-5820 (for mail and delivery service only)

## 6. Application Procedures

- Applicants applying for **the Master's Degree Program** should prepare the following documents in English or Japanese and submit them by the above deadline.

**\* Submit original copies of all certification documents. Copies, digital files, or printouts of digital files are not considered to be original documents.**

Required documents	Notes
Application for admission (Application Form 1~3)	Use an official application form for the International Graduate Programs in Engineering.
Letter of acceptance (Application Form 4)	Obtain a letter of acceptance from an expected supervisor.
Selection vote of the oral examination, examination admission ticket, and address labels (Application Form 5~6)	Please fill in necessary information.
Undergraduate transcript	Issued by the dean of the university from which the applicant has graduated. (Not required if already enrolled in the Tohoku University School of Engineering.)

Original TOEFL, TOEIC or IELTS score sheets Valid tests: TOEFL-PBT, TOEFL-iBT, TOEIC Public Test, IELTS-Academic module	Submitted original TOEFL, TOEIC and IELTS score sheets will not be returned. The TOEFL "Examinee Score Report" can be returned on the day of the entrance examination if requested at the time of application.
Certificate of (expected) completion or of degree conferral	Issued by the dean of the university from which the applicant has graduated or by the NIAD (National Institution for Academic Degrees and University Evaluation, <u>Japan</u> ).
Photo ID	Photo (5cm high × 4cm wide) must show upper body, facing front with no hat, and have been taken within three months of application. Attach photo to application Form1.
Examination fee	This must be paid at the time of enrollment. (See 9.Enrollment Procedures etc.)
Written recommendation	Prepared by a supervising faculty member or equivalent from the applicant's university.
Other reference materials, if any	Academic publications demonstrating academic ability.

- Applicants applying for **the Doctoral Degree Program** should prepare the following documents in English or Japanese and submit them by the above deadline.

**\* Submit original certification documents. Copies, digital files, or printouts of digital files are not considered to be original documents.**

Required documents, etc	Notes
Application for admission (Application Form 1~3)	Use an official application form for the International Graduate Programs in Engineering.
Letter of acceptance (Application Form 4)	Obtain a letter of acceptance from an expected supervisor.
Selection vote of the oral examination, examination admission ticket, and address labels (Application Form 5~6)	Please fill in necessary information.
Graduate school transcript	Issued by the dean of the graduate school from which the applicant has graduated. (Not required if resident in the School of Engineering of this university.)



Original of TOEFL, TOEIC or IELTS score sheets Valid tests: TOEFL-PBT, TOEFL-iBT, TOEIC Public Test, IELTS-Academic module	Submitted original TOEFL, TOEIC and IELTS score sheets will not be returned. The TOEFL "Examinee Score Report" can be returned on the entrance examination day if requested at the time of application.
Certificate of (expected) completion or of degree conferral	Issued by the dean of the university from which the applicant has graduated or by the NIAD (National Institution for Academic Degrees and University Evaluation, Japan).
Undergraduate transcript	Issued by the dean of the university from which the applicant has graduated. (Not required if already enrolled in the Tohoku University School of Engineering.)
Duplicate of master's thesis	If thesis cannot be submitted, summary of research (approximately 2,000 characters, 2 A4-size pages).
Photo ID	Photo (5cm high × 4cm wide) must show upper body, facing front with no hat, and have been taken within three months of application. Attach it to application Form1.
Examination fee	This must be paid at the time of enrollment. (See 9.Enrollment Procedures etc.)
Written recommendation	Prepared by an academic or equivalent from applicant's university.
Other reference materials, if any	Academic publications demonstrating academic ability.

Applicants who live outside Japan should pay attention to the following notes.

**\* Acquiring VISA for Examination (Temporary Visitor VISA) \***

Applicants who live outside Japan wishing to take the examination in Sendai and who need to acquire a "Temporary Visitor VISA (for the examination)" should receive an "examination permit" which our university will issue after we receive your application. Those who require us to issue an "examination permit" should include a request letter (any format) and send the letter with the application documents. Applicants are also required to send a photo (5cm high × 4cm wide) in addition to the photo for the "photo ID". Please write your name and the name of the department to which you have chosen to apply on the reverse side of the photo.

**Mailing Address**

Graduate Academic Affairs Section, Graduate School of Engineering, Tohoku University  
6-6-04 Aramaki Aza Aoba, Aoba-ku, Sendai, Miyagi 980-8579, Japan

## 7. Examination and Selection

**Examination dates:** One day around a week from June 13 or June 20, 2016

**Examination Venues:** (Details will be sent directly to each applicant)

In Japan: Graduate School of Engineering, Tohoku University, Sendai, Japan

Outside of Japan: The school will designate the locations of examination taking account of the place of applicants' residence and the number of applicants from their respective countries.

### Selection Method:

Preliminary screening will be made on the basis of the submitted documents and applicants will be notified of the result prior to the technical presentation and the oral examination. Only those who have passed the preliminary screening are eligible to make the presentation and to take the oral examination. Successful applicants will be selected based on their overall scores in the technical presentation and the oral examination, language proficiency, and the submitted documents.

## 8. Announcement of Results

Results are scheduled to be posted around 5:00 p.m. on Wednesday, July 6, 2016, on the website (<http://g30.eng.tohoku.ac.jp/imac>)

Notification of results will also be mailed to applicants on the above date. Please note that results cannot be given in response to telephone inquiries

## 9. Enrollment Procedure's etc.

- (1) Details of the enrollment procedures will be announced when the acceptance letter is mailed in early September, 2016.
- (2) Fees to be paid at the time of enrollment
  - (a) Examination fee: 30,000 yen
  - (b) Admission fee: 282,000 yen (provisional)
  - (c) Tuition (first semester): 267,900 yen (annual 535,800 yen) (provisional)

**Note 1:** (b) and (c) are provisional. Should admission or tuition fees be revised, the new fees will become applicable from the time of change.

**Note 2:** Information on the waiving of admission or tuition fees, or permission to defer payment to a later date, etc., will be provided in the enrollment procedure documents sent after notification of results.

## 10. Financial Support

### Employment as a research assistant (RA) and teaching assistant (TA)

There are employment opportunities for the students in the doctoral program to be employed as RAs,

and those in the master's program to be employed as TAs. The details will be announced after enrollment.

- (1) The Tohoku University Graduate School of Engineering handles personal information in strict compliance with regulations stipulated in the "Act on the Protection of Personal Information Held by Incorporated Administrative Agencies" and the "National University Corporation Tohoku University – Policy on the Protection of Personal Information", and takes every precaution to protect personal information.
- (2) Examination results and other personal information obtained in the application process will be used for the selection of students for admission, enrollment procedures, follow-up surveys, and student support after enrollment (e.g., scholarships, tuition waiver, health care), student guidance and other academic purposes, as well as in collection of tuition fees, etc.
- (3) After enrollment, the Graduate School may outsource administrative work in educational affairs to third-party companies and provide them, depending on needs, with some or all of the student's personal information in compliance with the "National University Corporation Tohoku University – Policy on the Protection of Personal Information".
- (1) Applications by post are to be sent via means whereby you can retain a record of sending (From Japan: Registered Express Mail, From overseas: FedEx, EMS, UPS, DHL etc.).
- (2) Notification of the receipt of the application will not be provided automatically. Those desiring notification of receipt of their application should make the appropriate request to the office via e-mail.
- (3) Submitted application documents and examination fees cannot be returned.
- (4) If you do not receive your examination admission ticket by ten days prior to the examination date, please contact the Graduate Academic Affairs Section, Graduate School of Engineering (See 13.Contact Information).
- (5) All other inquiries regarding application for admission should be made to the Graduate Academic Affairs Section, Graduate School of Engineering.
- (6) Applicants desiring consultation regarding the need for special assistance or other considerations in taking the examination or conducting their studies should create a written application indicating the items listed below (no special format). Be assured that such a request will in no way prejudice the outcome of the selection process, as all applicants will be treated fairly. \* Deadline for consultation: As a rule, no later than Friday, March 25, 2016.

\* Information to be indicated in creating the application:

- A) Name, address and phone number of applicant
- B) University, etc. from which the applicant has graduated
- C) Any special consideration desired regarding taking the examination
- D) Any special consideration desired in the study environment
- E) Nature of any special consideration provided up to now
- F) Other relevant information about daily life circumstances

G) Reference materials (if currently receiving medical treatment, enclose a medical certificate issued by your physician)

## 13. Contact Information

Graduate Academic Affairs Section, Graduate School of Engineering, Tohoku University  
6-6-04 Aramaki Aza Aoba, Aoba-ku, Sendai, Miyagi 980-8579, Japan  
e-mail: [eng-in@grp.tohoku.ac.jp](mailto:eng-in@grp.tohoku.ac.jp)  
Homepage: <http://g30.eng.tohoku.ac.jp/>